

# Virginia Wireless E-911 Services Board

## Project Management Monthly Activity Report

Vendor: LR Kimball & Associates  
 Region/Locality: Blue Ridge  
 Period: August, 2003

Activity Report					
Task	Locality	% Complete	Total Hours	Hours this period	Comments
<b>Active Tasks</b>					
<b>PSAP Strategic Planning</b>			<b>16</b>		
<i>Blue Ridge Monthly Meeting</i>	Region			8	
<i>Begin efforts for FY2005 budget</i>	Region			8	
<b>WSP/LEC Contact Coordination &amp; Assistance</b>			<b>83</b>		
<i>Worked with Verizon for P2 Ali conversion</i>	Danville			10	<i>Verizon and Positron</i>
<i>Continued work w/Ntelos on cell towers</i>	Danville			6	
<i>Testing Preparation/Coordination</i>	Pitts/Dan			6	<i>NTelos CAS to NCAS</i>
<i>Coordinated P2 Ali conversion for Sprint</i>	Danville			6	
<i>Began work on Ali format conversion</i>	Floyd			8	<i>Reviewed setup and worked with GIS developer</i>
<i>Completed P2 preparation w/Triton PCS</i>	Danville			8	<i>Triton PCS</i>
<i>Continued work with Citizens Telephone</i>	Floyd			8	<i>Continued preparation for deployment</i>
<i>Followed up with Carriers for Phase 1</i>	Floyd			4	
<i>Phase I Testing</i>	Franklin			7	<i>Verizon</i>
<i>Phase 1 Testing</i>	Vinton			8	<i>Triton</i>
<i>Followed w/Intrado for Phase 1 testing</i>	Region			4	
<i>Review Tower sector addressing</i>	Vinton			4	<i>Clear up Nextel P1 inbound calling</i>
<i>Preparation for T-Mobile P-1 installation</i>	Frank/Vin			4	
<b>CPE Assessment &amp; Assistance</b>			<b>29</b>		
<i>Continual meetings to resolve CPE plight</i>	Floyd			8	
<i>Discussions with CPE providers/WSB</i>	Floyd			4	
<i>Technology Planning and Deployment</i>	Floyd/Vinton			17	<i>CPE configurations and applications</i>
<b>Map, CAD, GeoFile Assessment &amp; Assistance</b>			<b>53</b>		
<i>Meetings/Preparations for new CAD/GIS system</i>	Vinton			20	

Meeting/Preparation for new CAD/GIS System	Floyd			15	
Researched various GIS systems, prepared report and provided presentation and follow-up action.	Patrick			18	Met with Patrick County Officials
<b>Cost Recovery, True Up Assistance</b>			<b>50.5</b>		
<i>Provide assistance for FY2003</i>	Region			50.5	Assisted PSAP's with True-Up administration with all PSAP's in the region
<b>Training Assistance</b>			<b>10</b>		
<i>Finalize P1 and P2 regional training</i>	Region			10	
<b>Installation Oversight</b>			<b>10</b>		
<i>Conducted P2 ALI conversion</i>	Danville			10	
<b>Project Reporting &amp; Status Review</b>			<b>14</b>		
Complied weekly status reports and Regional info	Region			6	
Monthly Reports	Region			8	
<b>Cutover Planning &amp; Assistance</b>			<b>29</b>		
<i>Deployment of US Cellular</i>	Vinton			9	
<i>Deployment of Triton PCS</i>	Franklin			11	
<i>Deployment of Verizon</i>	Franklin			9	
Total Authorized Hours					
Total Hours This Reporting Period			294.5		
<b>Completed Tasks</b>					
U S Cellular Deployed in Vinton					
Verizon Deployed in Franklin					
Triton PCS Deployed in Franklin					
Corrected problems with Ali conversion					
True-Ups					
<b>Issues of Importance</b>					
<b>Issue</b>	<b>Actions Proposed to Resolve Issue</b>			<b>Comments</b>	
Follow up with Nelson for CAS to NCAS	Deployment			Danville and Pittsylvania	
Coordination of joint data wireless/wire line	work w/VZW, Citizens Telephone & Floyd Db			Floyd County	
Continue preparations for GIS/CAD	Demos/Vendor selection/installation			Vinton/Floyd/Patrick	
Danville & Roanoke have PH1 concerns	Conduct testing				
Resolve CPE issues				Floyd	